

FITCH-RONA EMS COMMISSION MEETING MINUTES

Fitch-Rona EMS District
101 Lincoln St., Verona, WI
Thursday, October 19, 2023

With a quorum present, the meeting was called to order at 6:15 PM. Roll Call Present: James Roberts, Connie Hilla, Derek Johnson, Kate Cronin, Dave Lonsdorf, Jim Wheeler. Absent: Brent Kyzer-McHenry, Sue Luginbuhl. Also present: Chief Patrick Anderson, Michelle Wachter, EMS Office Manager, and Scott Yarbrough, Fitchburg FACTv.

Public Comments: None

Discussion and possible action on a 2024 Operational Budget Amendment

Chief Anderson explained that the municipalities, again, qualify for the levy limit exemption for the EMS portion of the 2024 budget. The three municipalities each have approved, or will approve the use of the exemption. To take full advantage of the exemption now, and put them in a better budget position in the future, they have requested an increase in the assigned fund balance for 2024. This addition would add \$41,000 to the line item for "Reserve Funding". Commission Member Wheeler made a motion to accept the amendment, Roberts second, *Motion carried.*

Discussion and possible action on a billing services agreement with EMS Management & Consultants, Inc. (EMS/MC):

Chief Anderson explained that 3 Rivers Billing was sold to EMS Management & Consultants, Inc. who will be taking over all of our active and past accounts. The tentative start date of the complete switch will be November 1st, but they are currently working on the old accounts under the 3Rivers name. There were no questions. Motion to accept the new billing company by Roberts, Lonsdorf second, *Motion carried.*

Review and possible action on policy update – Cash Controls of the EMS District

Chief Anderson explained the housekeeping correction needed to remove 3 Rivers Billing and replace it with EMS Management & Consultants, Inc.(EMS|MC) for check signing purposes. Motion to approve the change by Lonsdorf, Wheeler second, *Motion carried.*

Review and approval of accounts payable checks authorized by Chief Anderson

Motion to approve by Roberts, Wheeler second, *Motion carried.*

Other Business: Deputy Chief Dostalek discussed the district's new website. As he described the site, he asked the commission to check out the commission section and let him know of any changes needed. He noted that the new website was more interactive for the community and staff and noted that there was also an employee portal.

Adjournment: Motion Roberts, Second by Hilla to adjourn at 6:29 PM. *Motion carried.*

The next meeting will be held on November 16, 2023, at 7 pm.

Approved:


Derek Johnson, Chair